

**Application Checklist**

Applications are open 7/21/2023 through 10/15/2023 for Fall 2024 entry

**Step 1: Prepare**

[ ]  Plan and complete [pre-requisites](https://ot.ecu.edu/requirements/).

* All pre-requisites B- or better, overall GPA 3.0 or better
* Must complete at least 4 credits of Anatomy/Physiology prior to application
* At least 15 credits recommended at time of application
* Anatomy/Physiology, Statistics, and Abnormal Psychology must be within 5 years of starting the program.

[ ]  Take the Graduate Record Exam (GRE) no later than 9/30/2023. Use **Code 1989** to send scores to OTCAS.

**Step 2: Complete Virtual Interview**

[ ]  Create account in [Interviewing app](http://ecu.interviewprep.app)

[ ]  Click “Conduct: Complete a virtual interview” 🡪 click “Practice interviews: Take premade interview” 🡪 select “OT Application 2023.”

[ ]  Record your responses to a practice question and a question that will be scored.

[ ]  Take a screenshot of verification that you completed the interview (at conclusion of interview or verification e-mail)

**Step 3: Complete OTCAS Application**

[ ]  Create an account in [OTCAS](https://otcas.liaisoncas.com/) (Centralized Application Service for Occupational Therapy Programs) and complete all required demographic and background information. Choose ECU for your application.

[ ]  Order official transcripts from ALL colleges / universities attended (this includes college courses taken in high school) (Note PRE-REQUISITES tab for complete list).

[ ]  Submit two letters of recommendation.

[ ]  Upload a document of catalog course descriptions for all completed pre-requisites (Documents tab).

[ ]  Upload a resume (max 2 pages) (Documents tab).

[ ]  Upload essay response to question (Documents tab).

[ ]  Upload screenshot of virtual interview verification (Documents tab).

[ ]  Go to the Questions tab of the application and answer the following questions:

* Input date of GRE test.
* Acknowledge submission of official transcripts.
* Acknowledge 2 letters of recommendation.
* Acknowledge application to Graduate School.

[ ]  After completing the application

* Note your 10-digit OTCAS ID number.
* Take a screenshot of completed application verification from OTCAS.

**Step 4: Apply to ECU Graduate School**

[ ]  Create account for [ECU Graduate School application](https://gradschool.ecu.edu/apply/)

[ ]  Use the same e-mail account for ECU application as you used for OTCAS application. This is CRITICAL.

[ ]  Include your 10-digit OTCAS ID number and screenshot of OTCAS verification where instructed.

[ ]  Complete remaining demographic and requested information.

**You will be notified of application status and next steps by 12/4/2023**

If you have any questions regarding the process or requirements, please e-mail **OTADMISSIONS@ECU.EDU**